



August 12, 2015

ADDENDUM NO. 2 TO ALL BIDDERS:

Invitation to Bid: ITB 16-01-10

Description: Snow Plows & Equipment

Dated: July 31, 2015

For Delivery to: Purchasing Division, City of Roanoke, Virginia

Bid Due: August 18, 2015

1. **OPENING DATE AND TIME:** This ITB opening date and time are hereby changed to August 25, 2015, at 2:00 PM.
2. **ITB Title: (replace):** Good Roads Snow Plows, Equipment & Monarch Dyna Jack Motors
3. **SECTION 1. PURPOSE (replace):** The last day and time for acceptance of equivalent product specifications is **August 18, 2015 at 2:00 PM**. A listing of approved equivalent equipment for which bids will be accepted will be posted on VSS and the Purchasing web page on **August 19, 2015**.
4. **SECTION 3. ITEMS REQUIRED (replace):** A description and listing of the items that the Successful Bidder will be required to provide to the City under this ITB are those that are set forth below and/or referred to in any way in the purchase order, any terms and conditions, and/or any attachments referred to in this ITB. Each Bidder should carefully read and review all such documents.

Three (3) Good Roads Snow Plows, and Three (3) Monarch Dyna Jack Motors or approved equivalent.

The following dealer specifications shall be included by responding on the line to the right. Please note that check marks, yes or comply will not be accepted unless it is requested:

CITY SPECIFICATIONS Monarch (shall be):

DEALER SPECIFICATIONS:

MOTORS (shall be):

Make: Monarch

Model: M-3579-0100

SNOW PLOWS (shall be):

Make: Good Roads

Model: 120-M-1036 Snow Plows

5. **SECTION 7. GENERAL INSTRUCTIONS (letter A: replace):** Sealed Bids, to be considered, must be received by the City of Roanoke in the Purchasing Division, 215 Church Avenue, S.W., Noel C. Taylor Municipal Building, Room 202, Roanoke, Virginia 24011, at or before 2:00 p.m., local time, on August 25, 2015, at which time all Bids received will be publicly opened and read. Bids received after 2:00 p.m. will not be accepted or considered. The time of receipt shall be determined by the time clock stamp in the Purchasing Office, or if it is not working, such time shall be determined by the Purchasing official who is to open the Bids. The ITB and related documents may be obtained from the City's Vendor Self Services system, <https://VSS.roanokeva.gov>, or during normal business hours from the Purchasing Division (540) 853-2871, or from the City's web site at <https://www.roanokeva.gov/purchasing>. If then Noel C. Taylor Municipal Building is closed for business at the time scheduled for the bid opening, the sealed bid will be accepted and opened on the next business day of the City, at the originally scheduled hour.

**Specifications must be provided with each equivalent submitted for prior approval.
If specifications are not received, equivalent will not be considered.**

The last day and time for acceptance of equivalent product specifications is August 18, 2015 at 2:00 PM. A listing of approved equivalent equipment for which bids will be accepted will be posted on VSS and the Purchasing web page on August 19, 2015.

6. **BID FORM: replace:** The Bid Form previously provided with ITB# 16-01-10 is hereby replace with the attached "**Revised Bid Form**." All Bidders are hereby notified that the Revised Bid Form shall be included with bid submittals to this ITB. All references to Bid Form shall also refer to "Revised Bid Form."

Note: A signed acknowledgment of this addendum should be received at the location indicated on the ITB either prior to the due date and hour or attached to your response. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Very truly yours,



Simone Knowles
Purchasing Manager
Phone: 540-853-2871

Name of Firm

Signature/Title

Date

CITY OF ROANOKE, VIRGINIA

REVISED BID FORM

DATE: _____

SUBMITTED BY: _____
(Exact Legal Name of Bidder)

NOTE: ALL PAGES OF THE BID FORM ARE TO BE INCLUDED IN THE COMPLETED BID. ALSO, BIDS CONTAINING ANY CONDITIONS, OMISSIONS, UNEXPLAINED ERASURES, ALTERATIONS OR ITEMS NOT CALLED FOR IN THE BID, OR IRREGULARITIES OF ANY KIND, MAY BE REJECTED BY THE CITY AS BEING NON-RESPONSIVE. NO CHANGES ARE TO BE MADE TO THE BID FORM. ANY CHANGES TO A BID AMOUNT MUST BE INITIALED BY THE AUTHORIZED PERSON SIGNING THE BID FORM.

<u>DESCRIPTION</u>	<u>ESTIMATED QUANTITY</u>	<u>UNIT OF MEASURE</u>	<u>UNIT PRICE</u>	<u>TOTAL EXTENDED PRICE</u>
Good Roads Snow Plows Model# 120M-1036 Complete two way power angle 10' x 36" steel snow plows, or approved equivalent.	3	Each	\$ _____	\$ _____
Snow plow push frames, attachments and hydraulic cylinder hoist.	2	Each	\$ _____	\$ _____
Snow plow push frame, attachment and hydraulic cylinder hoist.	1	Each	\$ _____	\$ _____
Monarch Dyna Jack Power Motors Model# M-3579-0100 Unit with pump, valve and control assembly, or approved equivalent.	3	Each	\$ _____	\$ _____
			TOTAL	\$ _____

ESTIMATED DELIVERY TIME: _____ (WEEKS) _____

SNOW PLOWS MAKE: _____ SNOW PLOWS MODEL: _____

DYNA JACK MOTORS MAKE: _____ DYNA JACK MOTORS MODEL: _____

UNIT PRICE SHALL INCLUDE ALL SHIPPING AND HANDLING CHARGES.

The last day and time for acceptance of equivalent product specifications is August 18, 2015 at 2:00 PM. A listing of approved equivalent equipment for which bids will be accepted will be posted on VSS and the Purchasing web page on August 19, 2015.

Specifications must be provided with each equivalent submitted for prior approval.
If specifications are not received, equivalent will not be considered.

UNLESS OTHERWISE SPECIFIED, MANUFACTURER'S NAMES, TRADE NAMES, BRAND NAMES, INFORMATION AND/OR CATALOG NUMBERS LISTED IN A BID FORM OR SPECIFICATION ARE INTENDED ONLY TO IMPART THE QUALITY LEVEL DESIRED, NOT TO LIMIT COMPETITION.

BIDDERS MAY OFFER ANY EQUIVALENT PRODUCT WHICH MEETS OR EXCEEDS THE SPECIFICATIONS. IF BIDS ARE BASED ON EQUIVALENT PRODUCTS, THE BIDS MUST:

1. INDICATE ON THE BID FORM THE ALTERNATE MANUFACTURER'S NAME AND CATALOG NUMBER;
2. INCLUDE COMPLETE DESCRIPTIVE LITERATURE AND/OR SPECIFICATIONS;
3. INCLUDE PROOF THAT THE PROPOSED EQUIVALENT WILL MEET THE SPECIFICATIONS.

THE CITY RESERVES THE RIGHT TO BE THE SOLE JUDGE OF WHAT IS EQUAL AND ACCEPTABLE.

The City reserves the right to add, delete, or adjust quantities as deemed necessary by the City.

Bids containing any conditions, omissions, unexplained erasures, alterations or items not called for in the bid, or irregularities of any kind, may be rejected by the City as being nonresponsive. No changes are to be made to the Bid Form. Any changes to a Bid Amount must be initialed by the person signing the Bid Form

The attention of each Bidder is directed to VA Code sections 54.1-1100, et seq. which requires certain licenses for contractors, tradesmen, and others. Each Bidder is required to determine which license, if any, it is required to have under such sections. Complete the following:

Bidder ___ does have ___ does not have a Virginia Contractor's License. (Check appropriate block)

If Bidder has a Virginia Contractor's License, circle the class Bidder has and list the number.
Licensed "Class A", "Class B", or "Class C" Virginia Contractor Number _____

If Bidder has another type of Virginia License, please list the type and number:

Type of license _____ and number: _____.

Bidder is a ___ resident or ___ nonresident of Virginia. (Check appropriate blank. See VA Code Sections 54.1-1100, et seq.)

The attention of each Bidder is directed to Virginia Code Section 2.2-4311.2 (effective July 1, 2010) which requires a bidder organized or authorized to transact business in the Commonwealth of Virginia pursuant to Title 13.1 or Title 50 of the Code of Virginia, as amended, or as otherwise required by law, shall include in its bid Identification Number issued to such bidder by the Virginia State Corporation Commission (SCC). Furthermore, any bidder that is not required to be authorized to transact business in the Commonwealth of Virginia as a domestic or foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid a statement describing why the bidder is not required to be so authorized. Please complete the following by checking the appropriate line that applies and providing the requested information:

- A. _____ Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such bidder's Identification Number issued to it by the SCC is _____.
- B. _____ Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such bidder's Identification Number issued to it by the SCC is _____.
- C. _____ Bidder does not have an Identification Number issued to it by the SCC and such bidder is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

Please attach additional sheets of paper if you need more space to explain why such bidder is not required to be authorized to transact business in Virginia.

The undersigned hereby agrees, if this Bid is accepted by the City, to provide the services and/or items in accordance with this Invitation for Bid and to execute a contract for such services and/or items.

Legal Name of Bidder

Date

Authorized Signature

Print or Type Name and Title